## Fair Park Committee Meeting Minutes Jefferson County

Jefferson County Fair Park Activity Center 503 N. Jackson Avenue Jefferson, WI 53549

Date: Thursday, October 3, 2019

Time: 8:30 am

Committee members: Poulson, Blane (Chair) Hartz, Peter

Lindl, Roger (Vice Chair) Nelan, Conor White, Brandon (Secretary) Hall-Kind, Debra Steindorf, Kathleen

#### 1. Call to order:

The monthly meeting was called to order by Committee Chair Blane Poulson at 8:30 a.m. Committee members Blane Poulson (Chairperson), Roger Lindl (Vice Chair), Conor Nelan, Peter Hartz, Kathleen Steindorf and Debra Hall-Kind were present. Brandon White (Secretary) and Conor Nelan were absent.

## 2. Roll call (establish a quorum):

A quorum was established.

## 3. Certification of compliance with Open Meetings Law:

County Administrator Ben Wehmeier certified compliance with the Open Meetings Law.

## 4. Approval of the agenda:

The agenda was reviewed by the committee members. No changes were proposed.

#### 5. Approval of Fair Park Committee minutes:

The September 5, 2019, meeting minutes were unanimously approved.

#### 6. Communications:

An newspaper article about the 1888 poster that was donated to the Fair Park. A letter from Jefferson County Agri-Business Club with suggestions for additional seating and shade for fairgoers.

# 7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time):

None.

#### 8. Review of Community Feedback

Kathy Steindorf said she is still getting feedback that fairgoers would like to have published tram stops and times during Fair Week.

**9. Review of Financial Report:** September 2019 statement of revenues and expenditures were distributed and reviewed.

## 10. Review of Director's Report:

Amy Listle updated the committee.

## 11. Discussion and possible action on future meeting schedule and agenda items:

Confirmed future meeting times and cancelled the December 2019 meeting.

## 13. Adjournment:

Kathy Steindorf made a motion to adjourn at 9:21 a.m., seconded by Deb Kind. The motion passed unanimously.

Next scheduled meetings:

Regularly scheduled meetings in the Activity Center Conference Room at 8:30 am November 7, 2019 January 2, 2020 February 6, 2020

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920/674-7101 so appropriate arrangements can be made.